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Clerk - Mrs Suzanna Hughes LL.B (Hons), 16 Westwood Cleave, Ogwell, Newton Abbot, TQ12 6YE
Email: clerk@kentonparishcouncil.gov.uk

To: Councillors D Blount, H Bright, A Bryant, R Calderwood, J Hare & K Savill

You are hereby summoned to attend the **ANNUAL MEETING OF THE PARISH COUNCIL** to be held in Kenton Victory Hall on **WEDNESDAY 13 MAY 2026 at 7.30pm.**

Also invited: County Councillor Connett, District Councillor Taylor & Community Police Officers.

Members of the press and public are welcome.

Suzanna Hughes
Clerk to the Parish Council

AGENDA

1. ELECTION OF CHAIR

To elect a Chair of the Council and, in accordance with Section 83(a) of the Local Government Act 1972, to receive their properly executed Declaration of Acceptance of Office

2. ELECTION OF VICE CHAIR

To elect a Vice Chair of the Council and, in accordance with Section 83(a) of the Local Government Act 1972, to receive their properly executed Declaration of Acceptance of Office

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

Members to be reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

5. OPEN FORUM

Members of the public are invited to address the Council

6. RATIFICATION OF MINUTES

- 6.1 To approve, sign and adopt the minutes of the Annual Parish Meeting held on 8 April 2026
- 6.2 To approve, sign and adopt the minutes of the Parish Council meeting held on 8 April 2026

7. ROLES AND RESPONSIBILITIES

To review members' roles and responsibilities

8. REVIEW OF POLICIES AND GOVERNANCE DOCUMENTS

- 8.1 To review the Assets Register
- 8.2 No changes proposed to other governance documents

9. REPORTS

- 9.1 Police and Community Speedwatch Report
- 9.2 County Councillor's Report
- 9.3 District Councillor's Report
- 9.4 Volunteer Flood Warden's Report including an update on a proposed meeting with SWW regarding breakdown of Pumping Station and resulting sewage release
- 9.5 Kenton Nature and Green Spaces
- 9.6 Kenton Pub and Community Group
- 9.7 Meeting at Powderham Castle

10. FINANCE AND GOVERNANCE

10.1 Payments

To receive finance report and approve payments

10.2 Audit 2025/26:

10.2.1 To receive and note the year end bank reconciliation

10.2.2 To receive and note the internal auditor's report to agree that this Council is confident that the internal audit arrangements provided by Lee Accounting (South West) Ltd

provides excellent reassurance for the public that the financial systems are robust and fit for purpose and to continue with their appointment as the Internal Auditor to the Parish Council

10.2.3 To complete and approve Section 1 of the Annual Return (Annual Governance Statement 2025/26)

10.2.4 To receive, approve and sign Section 2 of the Annual Return (Accounting Statements 2025/26)

10.3 Insurance

To receive and review the insurance renewal

11. PLANNING

11.1 New planning applications/appeals

11.1.1 26/00401/OUT – Shambles, Fore Street, Kenton

Outline planning application for up to 4 dwellings (all matters reserved except to access)

11.1.2 26/00703/FUL – Dolphin Inn, Fore Street, Kenton

Sub-division of part of the public house to form a new dwelling, demolition of two storey rear extension, erection of single storey rear extension and associated alterations

11.2 Decisions

11.2.1 26/00773/EXMPTC – Alfin, Fore Street, Kenton

Cut a small amount of trees back so Openreach can access the pole with a hoist

To note that TDC has determined that these works are exempt from Conservation Area approval

12. CAR PARK, TRIANGLE, CEMETERY AND OTHER GREEN SPACES

12.1 To receive a request from The Rodean to host a small event with drinks and music on the Triangle over the August Bank Holiday weekend. It is requested that the Parish Council approves this as an annual event.

12.2 To approve action to remove vehicles from the village car park which are contravening the car park rules

12.3 EV charging points – update (if any received in time for this meeting)

13. PLAYING FIELD & EQUIPMENT

13.1 To receive and discuss the annual play inspection report. Action to be agreed.

13.2 To report/update on any other matters

14. HIGHWAYS & FOOTPATHS

To report any new highways/footpaths issues

Residents are encouraged to report all potholes:

<https://www.devon.gov.uk/roads-and-transport/report-a-problem/report-a-pothole/>

15. CORRESPONDENCE

Clerk to notify councillors of relevant correspondence received during the month not otherwise emailed for information or dealt with above:

16. MEMBERS' ITEMS FOR INFORMATION OR GENERAL DISCUSSION, FOR INCLUSION ON FUTURE AGENDAS AND/OR ITEMS REQUIRING URGENT ATTENTION

Members are reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if in the future

17. NEXT MEETING

Date of next meeting – 10 June 2026 at 7.30pm

13 May 2026

Item 10.1:

Expenditure

Payment type	Payee	Details	Amount
Standing Order	Salary (Clerk)	May	£459.97
DD	Lloyds Bank	Bank service charges (April)	£4.25
Online	Plant Tech	Grass cutting and maintenance	£540
Online	Ultim8 Construction Ltd	Construction of dwarf wall and fence (Brook Path)	£2340
Online	Lee Accounting (SW) Ltd	Internal audit of accounts	£240

Income (3 April – 8 May 2026)

Date received	Received from	Details	Amount
April	TDC	First instalment of precept	£15997.50
April	HMRC	VAT 126 reclaim	£2489.08
April	Kenton Village Allotments	Half yearly rent	£487.50
April	Sillifants	Cemetery	£650

Bank Balance at 8 May 2026

Current account	£57,594.84
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